

DATA TECHNICIAN

LEVEL 3 APPRENTICESHIP STANDARD

COURSE DURATION

15 months

DELIVERY

This apprenticeship is delivered in college one day per week.

OVERVIEW

Data Technician roles can be found across various sectors such as finance, retail, education, health, media, manufacturing, and hospitality. This role is quite versatile and essential in any industry where data is generated or processed.

The primary purpose of this occupation is to source, format, and present data securely in a way that is relevant for analysis using basic methods. The role also involves communicating outcomes to the appropriate audience and analysing both structured and unstructured data to support business objectives.

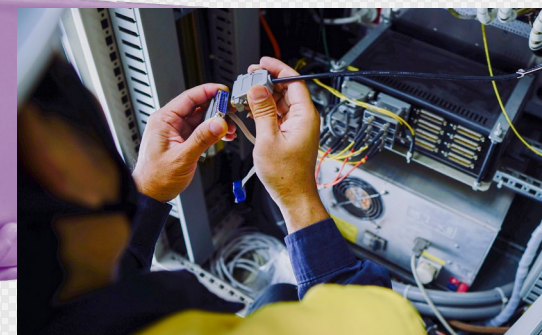
You will interact with a wide range of stakeholders, including colleagues, managers, customers, and internal and external suppliers. The responsibilities mainly involve collecting and processing data under the guidance of a senior colleague or multiple colleagues across the business.

WHAT'S COVERED

- > Sourcing, migrating, and formatting data
- > Blend and manipulate data sets
- > Identify trends and apply quality assurance techniques to ensure data integrity
- > Securely manage and distribute data to ensure compliance with regulations

TYPICAL JOBS INCLUDE

- > Data support analyst
- > Junior data analyst
- > Data technician
- > Junior information analyst



ENTRY REQUIREMENTS

- ✓ No prior experience in data analysis or handling is required.
- ✓ If you do not have Level 2 English and maths then you will need to achieve this level prior to taking the End-Point Assessment.
- ✓ For those with an education, health and care plan or a legacy statement, the apprenticeship's English and maths minimum requirement is Entry Level 3.
- ✓ A British Sign Language (BSL) qualification is an alternative to the English qualification for those whose primary language is BSL.

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